

REGULAR MEETING & PUBLIC HEARING
WOLCOTT TOWN BOARD – MARCH 19, 2024

A regular meeting of the Wolcott Town Board was held Tuesday, March 19, 2024, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman – Jordan Brown
Councilwoman – Julie Aldrich (ARRIVED AT 6:09 PM)

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Zach Decker, Highway Superintendent, Code Enforcement Officer, Ray Hauss.

Copies presented to the Town Board:
1. Minutes of February 20, 2024 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, Dog Control and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.
Pledge of Allegiance –

GENERAL BUSINESS –

OPEN PUBLIC HEARING - Transfer of Funds from Highway Equipment CD to Highway Checking Account to pay for Highway Equipment Expenses.

Supervisor Chatfield declared the Public Hearing open at 6:00 PM and asked the Town Clerk to read the notice of Public Hearing on the transfer of funds and to show proof of publication.

Supervisor Chatfield asked for comments or questions from the floor; there were none.

CLOSE PUBLIC HEARING -

A motion was made by Adam Ellis, seconded by Jordan Brown to close the Public Hearing at 6:01 PM. VOTE- AYES 4 NAYS 0.

GENERAL BUSINESS – (cont'd)

RESOLUTION #8-24 AUTHORIZING THE TRANSFER OF \$200,000.00 FROM HIGHWAY EQUIPMENT CD TO HIGHWAY CHECKING ACCOUNT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jorden Brown,

WHEREAS, the Highway Department has been authorized by the Town Board to purchase a 2024 Western Star 10-Wheeler for a quoted amount of \$264,000.00; and

WHEREAS, it is necessary to transfer funds in the amount of \$200,000.00 to purchase the above item;

NOW, THEREFORE, BE IT RESOLVED, to transfer \$200,000.00 from the Highway Equipment CD to the Highway Checking Account to purchase the Highway Equipment.

VOTE - AYES 4 NAYS 0.

PRIVILEGE OF THE FLOOR SPEAKERS –

1. Chris Bauer, Deputy Highway Superintendent – Chris asked the Board if he could have the Board permission to contact Bob Craine about some bad ash trees near the Cemetery on Blind Sodus Bay Road, the Board didn't see a problem with this.

2. Ron Lindsley – Ron came to ask the Board if they had done anything about the trash and garbage on Murray Road, Lynn responded. There was back and forth discussion.

3. Chris Henner, Village of Wolcott Mayor – Chris thanked the Town for participating in the Laberge Group study and brought up the results of the vote. Chris then addressed Lynn directly.

(Julie arrived to the meeting)

GENERAL CORRESPONDENCE –

1. Notice from Board of Elections for Presidential Primary on April 2, 2024, and Early Voting March 23-March 30.

A motion was made by Dan Youngman, seconded by Jorden Brown, to accept the minutes of February 20, 2024, departmental reports, and general correspondence.

VOTE - AYES 5 NAYS 0

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #69 thru #102 - total - \$8,838.34

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$72,001.14

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jorden Brown “Be it RESOLVED to pay General, and Highway account claims as presented.”

VOTE - AYES 5 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

RESOLUTION #9-24 RE-APPOINTING ROBERT MARCUSON TO THE BOARD OF ASSESSMENT REVIEW -

The following resolution was presented by Dan Youngman, moved by Jorden Brown, seconded by Julie Aldrich,

WHEREAS, the appointment of Robert Marcuson to the Board of Assessment Review expired September 30, 2023; and

WHEREAS, the Town needs to fill said position; and

WHEREAS, the Town and Robert Marcuson have both agreed to continue said appointment;

NOW, THEREFORE, BE IT RESOLVED, to re-appoint Robert Marcuson to the Board of Assessment Review for a 5-year term from October 1, 2023, through September 30, 2028.

VOTE - AYES 5 NAYS 0 .

2. The Assessor's Clerk, Karli Starczewski has put in her resignation and will be leaving the office on March 27, 2024

A motion was made by Julie Aldrich, seconded by Dan Youngman, to appoint Kelsey Roberts as Assessor's Clerk at a rate of \$16.50 per hour for a probationary period of 3 months. Effective Immediately.

VOTE - AYES 5 NAYS 0 .

3. Amber has been working on Tentative Roll.

HIGHWAY – Zach Decker

1. Working on a 5-year equipment plan.

2. Is obtaining quotes for 2026 10-Wheeler plow truck.

3. The 2013 Freightliner is going to Caledonia Diesel to get refabricated.

4. The new 10-wheeler truck that was ordered 3 years ago is being delivered in April.

5. Was approached about the woods behind the Highway building by a gentleman logging the neighbor's property, the man said there were logs there. Zach asked the Board if that's something they would be interested in having done; the Board didn't have an issue with the logging.

6. The new roadside mowing came in; he would like to get rid of an older one and some tires too.

A motion was made by Dan Youngman, seconded by Jorden Brown to declare a ditch mower and 2 tires as surplus and approval to advertise surplus items at auction.

VOTE - AYES 5 NAYS 0 .

CODE ENFORCEMENT OFFICER – Ray Hauss

1. Special Permit Request – Sheila Burton
8916 Howland Road
Red Creek, New York 13143
77120-00-159963

Code Enforcement Officer, Ray Hauss, presented Special Permit Request #2-2024, which was brought before the Town Board February 20, 2024, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Special Permit Request #2-2024 Sheila would like to convert a pole barn structure into a dwelling.

Ray gave the information to our Board of Appeals. The Board of Appeals approved the permit for Sheila on March 11, 2024.

RESOLUTION #10-24 SHEILA BURTON SPECIAL PERMIT #2-2024 –

The following resolution was presented by Julie Aldrich, moved by Dan Youngman, seconded by Jorden Brown

BE IT RESOLVED, that the Wolcott Town Board approves the request of Sheila Burton at the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES 5 NAYS 0 .

2. Special Permit Request – Steven Izzo
9464 Blind Sodus Bay Road
Red Creek, NY 13143
78121-09-006625

Code Enforcement Officer, Ray Hauss, presented Special Permit Request #3-2024, which was brought before the Town Board February 20, 2024, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Special Permit Request #3-2024 Steven would like to demo his cottage and build a new dwelling.

Ray gave the information to our Board of Appeals. The Board of Appeals approved the permit for Steve on March 11, 2024.

RESOLUTION #11-24 STEVEN IZZO SPECIAL PERMIT #3-2024 –

The following resolution was presented by Adam Ellis, moved by Jorden Brown, seconded by Julie Aldrich,

BE IT RESOLVED, that the Wolcott Town Board approves the request of Steven Izzo at the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES 5 NAYS 0 .

CODE ENFORCEMENT OFFICER – (cont'd)

3. Special Permit Request – Henry and Linda Steves
8007 Lark Road
Wolcott, NY 14590
75119-07-628816

Code Enforcement Officer, Ray Hauss, presented Special Permit Request #4-2024, which was brought before the Town Board February 20, 2024, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Special Permit Request #4-2024 Henry and Linda would like to build a 12 x 22 deck on the front side of their cottage.

Ray gave the information to our Board of Appeals. The Board of Appeals approved the permit for Steve on March 11, 2024.

RESOLUTION #12-24 HENRY & LINDA STEVES SPECIAL PERMIT #4-2024 –

The following resolution was presented by Dan Youngman, moved by Jorden Brown, seconded by Adam Ellis,

BE IT RESOLVED, that the Wolcott Town Board approves the request of Henry & Linda Steves at the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES 5 NAYS 0 .

4. Special Permit Request – Steven Fayett
8509 East Port Bay Road
Wolcott, NY 14590
75120-14-370441

Code Enforcement Officer, Ray Hauss, presented Special Permit Request #5-2024, which was brought before the Town Board February 20, 2024, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Special Permit Request #5-2024 Steven would like to demo his existing cottage and build a new structure.

Ray gave the information to our Board of Appeals. The Board of Appeals approved the permit for Steven on March 11, 2024.

RESOLUTION #13-24 STEVEN FAYETT STEVES SPECIAL PERMIT #5-2024 –

The following resolution was presented by Julie Aldrich, moved by Dan Youngman, seconded by Jorden Brown,

BE IT RESOLVED, that the Wolcott Town Board approves the request of Steven Fayett at the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES 5 NAYS 0 .

5. 2024 CEO Conference April 10-12 in Syracuse.

TOWN CLERK - Jessica Freer

1. Jessica has collected \$2,259,863.68 for a percentage of 64.81% down from 81% last year. On April 11th, she settles with the County.
2. She will be attending the 2024 Annual Town Clerks Conference April 21-24.
3. Burn Ban for NYS, March 16th-May 14th.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Building Maintenance – The backdoor needs a new seal, power washing the building, and ladies room toilet runs.
2. Blind Sodus Bay Water District – Lynn and Julie are looking at a possibly grant from the Northern Border Regional Commission. The following resolutions are needed to proceed with Blind Sodus Bay Water District Project.

RESOLUTION #14-24 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH MATTHEW R. ST. MARTIN FOR LEGAL SERVICES FOR THE BLIND SODUS BAY ROAD WATER DISTRICT PROJECT-

The following resolution was presented by Dan Youngman, moved by Jorden Brown, seconded by Julie Aldrich,

WHEREAS, the Town Board is working on establishing the Blind Sodus Bay Water District;
and

WHEREAS, the Town will require legal services for said project;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Matthew R. St. Martin for legal services at a cost of \$150.00 per hour;

BE IT FURTHER RESOLVED, that should the project change, this may need to be revisited.

VOTE - AYES 5 NAYS 0 .

RESOLUTION #15-24 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH TIMOTHY R MCGILL FOR BOND COUNSEL SERVICES FOR THE BLIND SODUS BAY WATER DISTRICT PROJECT -

The following resolution was presented by Dan Youngman, moved by Jorden Brown, seconded by Julie Aldrich,

WHEREAS, the Town is working on establishing the Blind Sodus Bay Water District; and

WHEREAS, the Town will require bond counsel for said project;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Timothy R. McGill for bond counsel services where each issuance of temporary debt (notes) at a base charge of \$500.00, plus \$.75 per thousand dollars of notes issues and each issuance of permanent debt

SUPERVISOR – (cont'd)

OLD BUSINESS – (cont'd)

RESOLUTION – (cont'd)

(notes) at a base charge of \$2,000.00, plus \$1.00 per thousand dollars of bonds issued, the not to exceed costs are as follows: temporary debt charges shall not exceed \$3,500.00 per note issue and permanent debt charges shall not exceed \$6,200.00;

BE IT FURTHER RESOLVED, that should the project change, this may need to be revisited.

VOTE - AYES 5 NAYS 0.

RESOLUTION #16-24 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH BERNARD P. DONEGAN FOR FISCAL ADVISORY SERVICES FOR THE BLIND SODUS BAY WATER DISTRICT PROJECT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jordan Brown,

WHEREAS, the Town is working on establishing the Blind Sodus Bay Water District; and

WHEREAS, the Town will require financial services for said project;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Bernard P. Donegan for fiscal advisory services for an estimated cost not to exceed \$80,000.00;

BE IT FURTHER RESOLVED, that should the project change, this estimate may need to be revisited.

VOTE - AYES 5 NAYS 0.

RESOLUTION #17-24 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH ALLIED CPAs, PC FOR AUDIT SERVICES FOR THE BLIND SODUS BAY WATER DISTRICT PROJECT -

The following resolution was presented by Adam Ellis, moved by Julie Aldrich, seconded by Jordan Brown,

WHEREAS, the Town is working on establishing the Blind Sodus Bay Water District; and

WHEREAS, the Town will require audit services for said project;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Allied CPAs, PC for fiscal advisory services for an estimated cost not to exceed \$13,800.00;

BE IT FURTHER RESOLVED, that should the project change, this estimate may need to be revisited.

VOTE - AYES 5 NAYS 0.

SUPERVISOR – (cont'd)

OLD BUSINESS – (cont'd)

RESOLUTION #18-24 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH KOCHER SURVEYING, PC FOR SURVEYING SERVICES FOR THE BLIND SODUS BAY WATER DISTRICT PROJECT -

The following resolution was presented by Jorden Brown, moved by Julie Aldrich, seconded by Dan Youngman,

WHEREAS, the Town is working on establishing the Blind Sodus Bay Water District; and
WHEREAS, the Town will require surveying services for said project;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Kocher Surveying, PC for surveying services for an estimated cost not to exceed \$52,700.00;

BE IT FURTHER RESOLVED, that should the project change, this estimate may need to be revisited.

VOTE - AYES 5 NAYS 0 .

RESOLUTION #19-24 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH MRB GROUP FOR ENGINEERING SERVICES FOR THE BLIND SODUS BAY WATER DISTRICT PROJECT -

The following resolution was presented by Adam Ellis, moved by Jorden Brown, seconded by Julie Aldrich,

WHEREAS, the Town is working on establishing the Blind Sodus Bay Water District; and
WHEREAS, the Town will require engineering services for said project;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with MRB Group for engineering services for an estimated cost not to exceed \$461,900.00,

BE IT FURTHER RESOLVED, that should the project change, this estimate may need to be revisited.

VOTE - AYES 5 NAYS 0 .

5. Salt Barn – The money will be coming from HUD (Housing and Urban Development).

6. Barrier Bar Status – Awaiting approval from Army Corps of Engineers.

SUPERVISOR – (cont'd)

NEW BUSINESS –

1. The upcoming Eclipse April 8th, 2024, and prediction of traffic to be expected.
2. 2024 Fire Contracts -

RESOLUTION #20-24 2024 WOLCOTT FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Julie Aldrich, seconded by Dan Youngman,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract with the Village of Wolcott for fire protection;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Wolcott for fire protection and to pay them the sum of \$35,199.52 for said services.

VOTE - AYES 5 NAYS 0.

RESOLUTION #21-24 2024 RED CREEK FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jorden Brown,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract with the Village of Red Creek for fire protection;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Red Creek for fire protection and to pay them the sum of \$39,867.00 for said services.

VOTE - AYES 5 NAYS 0.

RESOLUTION #22-24 2024 LAKESHORE VOLUNTEER AMBULANCE CONTRACT -

The following resolution was presented by Jorden Brown, moved by Julie Aldrich, seconded by Dan Youngman,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Town of Wolcott also includes the Village of Wolcott and the Village of Red Creek; and

WHEREAS, the Lakeshore Volunteer Ambulance covers a portion of the Town as a whole; and

WHEREAS, the Town Board desires for the town to have such coverage,

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Lakeshore Volunteer Ambulance and to pay them the sum of \$26,250.00 for their services.

VOTE - AYES 5 NAYS 0.

SUPERVISOR – (cont'd)

NEW BUSINESS – (cont'd)

RESOLUTION #23-24 2024 FAIR HAVEN AMBULANCE CONTRACT -

The following resolution was presented by Julie Aldrich, moved by Jordan Brown, seconded by Dan Youngman,

WHEREAS, the Town of Wolcott must have ambulance coverage; and
WHEREAS, the Village of Fair Haven covers a portion of the town; and
WHEREAS, the Town Board desires for the town to have such coverage;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Fair Haven Village Ambulance and to pay them the sum of \$10,000.00 for their services.

VOTE - AYES 5 NAYS 0.

RESOLUTION #24-24 2024 FAIR HAVEN FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Jordan Brown, seconded by Dan Youngman,

WHEREAS, the Town of Wolcott must have fire protection; and
WHEREAS, the Town Board desires for the town to have such protection; and
WHEREAS, the Town Board of the Town of Wolcott has authorized a contract jointly with the Village of Fair Haven and the Fair Haven Fire Department;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Fair Haven and the Fair Haven Fire Department and to pay them the sum of \$14,280.00 for said services.

VOTE - AYES 5 NAYS 0.

The next regular meeting of the Wolcott Town Board will be held April 16, 2024, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Jordan Brown, to adjourn the meeting at 6:41 PM.

Respectfully submitted,

Jessica Freer
Town Clerk